

## Reserve Your Space Now for this Popular Event

The Craft & Community Expo at the Branford Festival has a great history and is well attended. Exhibiting at this event will give you the opportunity to expose your business to THOUSANDS of people.

### 34th Annual Branford Festival

Saturday, June 16, 2018

Branford Green



We look forward to seeing our many repeat performers as well as meeting some new faces! Meanwhile let your customers know they can find you at the Festival on June 16<sup>th</sup>.

## Shoreline Chamber of Commerce

### *Registration Instructions*

**Deadline for reserving space for Branford Festival is June 1st, 2018. Branford Festival does sell out do not delay in returning your application as we do not guarantee to have space. To be include in the Festival Guide you must return your application no later than May 10<sup>th</sup>.**

- Please read the Application and Contract thoroughly and return it with your payment and Insurance Certificate or Proof of Insurance.
- Please note that tables and canopies are not provided by the Chamber. If you do not have your own table or pop up tent you can make arrangements to rent these items by calling Taylor Rental at 203-488-1644
- *Spaces with electrical power are limited to 10 spaces and must be reserved early.* You are required to supply your own surge protector and 100', 12 gauge, heavy-duty extension cord and safety mat. Please call the office to check for availability.
  - Set-up for Branford Festival takes place between 6:30 - 7:30 a.m.
  - Craft & Community Expo ends promptly at 3:30 p.m. Breakdown of your display must be started before that time, so that all items are completely removed from the Green by 4:00 p.m.
- Loading permits and space assignments will be mailed to all exhibitors the first week of June. Please call the office if you do not have your paperwork by June 10<sup>th</sup>.

# 2018 Vendor Application - Vendor Copy , Please retain for your records

(Please read the contract thoroughly.)

1. No alcohol or dogs are permitted anywhere on the Branford during any time of the festival.
2. **The LESSOR reserves the right to place LESSEE anywhere on the Green at its sole discretion.**
3. No refunds.
4. This event is scheduled regardless of weather conditions.
5. **LESSEE's are not to distribute food or beverages of any kind for public consumption.**
6. LESSEE is responsible for meeting all State and Local regulations, including, but not limited to, building codes, fire codes, health standards, and sales permits.
7. No microphones, radios, boom boxes or loud speakers of any type are permitted.
8. Regarding the Branford Festival: All vehicles must be removed from Town Hall Drive and the Main Street unloading area by 8:00 a.m. **No vehicles will be allowed on the Branford Green at any time.**
9. No smoking is permitted in any tented area.
10. **No generators, compressors, trucks, or other power equipment are allowed during the either event.**
11. LESSEE shall be responsible for cleanup of its leased area at the end of the day, including the removal of any and all rubbish generated by the LESSEE, and shall be financially responsible for any damage to the Branford Green or Guilford Green caused by LESSEE's use.
12. LESSEE's employees and agents are subject to the same rules and regulations as the LESSEE.
13. **RELEASE OF LIABILITY.** The undersigned hereby agrees to release the LESSOR, its officers, the Town of Branford, the Town of Guilford, and the Branford Festival Corporation from any and all liabilities resulting from, but not limited to, fire, theft, vandalism, loss of life and bodily injury, caused by LESSEE's participation in the event(s). The LESSOR and its governing association expressly assume no liability for any loss or damage suffered by the LESSEE, its servants, agents, employees, and assigns. The LESSEE and its servants, agents, employees, and assigns hereby expressly waive any and all claims for such loss or damages against the LESSOR, the Town of Branford and the Branford Festival Corporation. The LESSEE hereby expressly agrees to save the LESSOR, the Town of Branford and the Branford Festival Corporation, harmless from any such claim, and hereby agrees to indemnify, and if necessary, to reimburse the LESSOR, the Town of Branford and the Branford Festival Corporation, for any and all costs, expenses and legal fees, and for the payment of any judgment which is obtained against any of them for any such claim.
14. **Business Lessees are responsible for obtaining Product Liability, Workers Compensation, Business Automobile coverage's, and Professional Liability.**
- 14a. **A certificate of insurance must accompany application. Individual crafters must submit a copy of their homeowners, condo or renters policy.**
15. The operation of the LESSEE's business is restricted to the space designated to the LESSEE by the LESSOR; LESSEE may NOT sublet or assign any portion of the space without approval of LESSOR.
16. The use, for any purpose or in any way, of the name Branford Festival, the Branford Festival logo, or Branford Festival slogans, is strictly prohibited without a written agreement authorized by the Branford Festival Corporation.
17. The use, for any purpose or in any way, of the name Shoreline Chamber of Commerce, its logo, or slogans or the name or logo is strictly prohibited without a written agreement authorized by the Shoreline Chamber of Commerce.
18. You are permitted to canopy your space. However, the canopy and all supports must be confined to your space.
19. The LESSOR or its designee, at its complete discretion may terminate the Festival early because of weather conditions, including, but not limited to, hail, lightening, rain, snow, or sleet. Upon notice of termination of the Festival, the LESSEE must vacate its space within one (1) hour of said notice.
20. The LESSOR and its designee has complete discretion in limiting the type of display or product or service that the LESSEE is selling or promoting. If it is determined that such a display or item is out of the character of the Festival, then such display and/or items must be removed.
21. **Regarding the Branford Festival: The Craft & Community Expo ends promptly at 3:30 p.m. Breakdown of your display must be started before that time, so that all items are completely removed from the Green by 4:00 p.m.**
22. Loading permits and space assignments will be mailed to all exhibitors 2-3 weeks prior to the event(s).
23. The LESSEE must be completely set up and ready for "business" by 8 a.m. for the Branford Festival.
24. All LESSEE's leasing space with electrical power are required to supply a surge protector, a minimum of a 100 feet, 12 gauge heavy extension cord, and safety mat.
25. No balloons allowed by vendors.

# Vendor Application

Saturday, June 16, 2018  
34th Annual Craft & Community Expo at the Branford Festival  
8:00 a.m. – 3:30 p.m. • Branford Town Green

Exhibitor/Organization: \_\_\_\_\_

Contact: \_\_\_\_\_ Cell Phone # for day of event: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

## Items to be Displayed/Sold:

(Photos of items to be sold are required. All applications are subject to the approval of the committee)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Event	No. of Spaces	Type of Space	Non Chamber Member Cost	Chamber Member Cost	Total
Branford Festival June 16		10 x 10 Open Space -no electricity	\$170	\$140	
Branford Festival June 16		10 x 10 Open Space w/electricity(Limited)	\$195	\$165	
Branford Festival June 16		Auto Dealer 12 x 12 no electricity	\$195	\$165	
**Taste of the Shoreline August 19		10 x 10 Open Space No electricity	\$99	\$79	

## REGISTER FOR BRANFORD FESTIVAL AND TASTE TOGETHER AND SAVE!

Detailed setup/ breakdown info for Taste will be email to applicants after registration

## DEADLINE FOR Branford Festival APPLICATION: May 27, 2018

Please make check payable to **Shoreline Chamber of Commerce**. Sign both sides of this form and return with payment to the address below:

Shoreline Chamber of Commerce  
764 East Main St. • Branford, CT 06405  
Phone: (203) 488-5500  
• email to info@shorelinechamberct.com

### Charge to:

Type of Card: \_\_\_\_\_

Exp. Date \_\_\_\_\_ Security Code\*: \_\_\_\_\_

Card # \_\_\_\_\_

Cardholder's Name \_\_\_\_\_

Signature: \_\_\_\_\_

\*3 or 4 digit code on front or back of card

Participant is an independent contractor. Neither The Town of Branford, The Shoreline Chamber of Commerce, its Board of Directors, members, staff, agents, Event Committee members or event planners or project supporters will be responsible for any injury, loss or damage that may occur to the participant or the participant's property, from any cause whatsoever, prior to, during, or subsequent to the event. Certificate of Insurance will be required. This certificate must be submitted with your application. Vendors will not be allowed to participate without it. The undersigned AGREES to the above regarding The Branford Festival on behalf of the participating business to comply with same. Violation of any rules or regulations relating to the event will be grounds for dismissal and immediate removal from the event and/or prohibition from participation in future events. No Refunds will be provided. Events will occur Rain or Shine.

Participant Signature \_\_\_\_\_ Date \_\_\_\_\_

# 2018 Vendor Application

(Please read the contract thoroughly.)

This agreement is made between the **Shoreline Chamber of Commerce**, hereinafter for convenience referred to as the LESSOR, and said \_\_\_\_\_, hereinafter for convenience referred to as the LESSEE. The LESSOR leases to said LESSEE certain space to be used during the 2018 Branford Festival Craft & Community Expo

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LESSOR:

LESSEE:

Shoreline Chamber of Commerce  
764 East Main St, Branford, CT. 06405  
Phone: (203) 488-5500

[www.shorelinechamberct.com](http://www.shorelinechamberct.com) info@shorelinechamberct.com

\_\_\_\_\_  
Signature